

**F.No.9-8/2020 MDM 2-1**  
**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**  
**MDM Division**  
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**Shastri Bhawan, New Delhi**  
**Dated: 8<sup>th</sup> June, 2020**

**Subject: Minutes of the Meeting of Programme Approval Board (PAB-MDM) held on 19.02.2020 to consider the Annual Work Plan and Budget (AWP&B) of National Informatics Centre (NIC) under Mid Day Meal Scheme for 2020-21.**

The meeting of Programme Approval Board Mid-Day Meal was held on 19.02.2020 under the Chairmanship of Secretary (SE&L) in Conference Room No. 112, C-Wing, Shastri Bhawan, New Delhi to consider the Annual Work Plan & Budget 2020-21 in respect of National Informatics Centre (NIC).

2. A copy of the minutes of the above meeting is enclosed for information & necessary action.

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Encl: As above

**(Ajay Kumar)**  
**Under Secretary to the Govt. of India**  
**Tel. 011-23386169**

To

1. Shri Ajay Tirkey, Secretary, Ministry of Women & Child Development, A-Wing, 6<sup>th</sup> Floor, Shastri Bhawan, New Delhi.
2. Shri Heeralal Samariya, Secretary, Ministry of Labour, Shram Shakti Bhawan, New Delhi.
3. Shri R. Subrahmanyam, Secretary, Ministry of Social Justice and Empowerment, Shastri Bhawan, New Delhi.
4. Shri Deepak Khandekar, Secretary, Ministry of Tribal Affairs, Shastri Bhawan, New Delhi.
5. Shri Parameswaran Iyer, Secretary, Ministry of Drinking Water & Sanitation, 4<sup>th</sup> Floor, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi – 110003.
6. Shri Pramod Kumar Das, Secretary, Ministry of Minority Affairs, 11<sup>th</sup> Floor, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi – 110003.
7. Ms. Shankuntala D. Gamlin, Secretary, Department of Disability Affairs, 11<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi – 110003.
8. Dr. Satbir Bedi, Chairperson, NCTE, Hans Bhawan, Wing-II, 1 Bahadur Shah Zafar Marg, New Delhi – 110002.
9. Dr. Prem Singh, Adviser (HRD), Niti Aayog, New Delhi,
10. Shri Harshit Mishra, Dy. Adviser (HRD), NITI Aayog, Yojana Bhawan, New Delhi.
11. Prof. Hrushikesh Senapaty, Director, NCERT, New Delhi – 110016.

12. Prof. N. V. Varghese, Vice Chancellor, NIEPA, New Delhi.
13. Shri Nageshwar Rao, Vice Chancellor, IGNOU, Maidan Garhi, New Delhi.
14. Ms. Rupali Banerjee, Member Secretary, NCPCR, 5<sup>th</sup> Floor, Chanderlok Building, Janpath, New Delhi – 110001.
15. Shri Saba Akhar, Scientist (Technical), NIC, MHRD.
16. Sh. K. Balasubramanian, Technical Director, N IC.

Copy for information to:

1. PPS to Secy(SE&L)
2. PS to JS (EE.I)
3. PS to JS&FA
4. All Dir/DS in MDM Bureau
5. All USs in MDM Bureau
6. All Sections of MDM Bureau
7. Shri Rajat Gupta, Chief Consultant, TSG -MDM, Ed.CIL.
8. Shri S. K. Sinha, Senior Consultant, TSG -MDM, Ed.CIL.
9. Shri. Dinesh Pradhan, Sr. Consultant, MDM, TSG, Ed.CIL for uploading on MDM website.
10. Guard File

**Government of India**  
**Ministry of Human Resource Development**  
**Department of School Education & Literacy**

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**Minutes of the Meeting of Programme Approval Board (PAB) held on 19.02.2020 to consider the Annual Work Plan and Budget (AWP&B) of National Informatics Centre (NIC) under Mid Day Meal Scheme for 2020-21**

The meeting of the PAB to consider the AWP&B 2020-21 pertaining to various management initiatives under Mid Day Meal Scheme (MDMS) to be implemented with support of NIC was held on 19<sup>th</sup> February, 2020 under the chairmanship of Secretary (SE&L), Department of School Education & Literacy. The list of participants is at **Annexure-I**.

*The agenda before the PAB was:*

- i. To review the status and progress of activities performed by National Informatics Centre (NIC)
  - ii. To consider the proposal of NIC for the year 2020-21
2. Joint Secretary (EE.I), Department of School Education & Literacy welcomed all the participants and requested the representatives of the NIC to highlight the activities undertaken during 2019-20 and their proposals for 2020-21.
3. Sh. K. Balasubramanian, Senior Technical Director, NIC made a presentation on the activities carried out by NIC during 2019-20 along with proposals for 2020-21. Details of major initiatives which were presented by NIC are as follows:

**3.1 MDM-Management Information System (MIS) portal:** There are over 40 thousand users at Centre, State, District, Block level accessing the MDM-MIS portal. The portal captures information on important parameters like no. of cook-cum-helpers engaged, availability of Infrastructural facilities like Kitchen-cum-stores & Kitchen devices, mode of cooking etc. on annual basis. The portal also captures monthly data which helps in monitoring the critical components/ indicators of the MDMS such as no. of days mid day meal served, no. of children served meals, honorarium paid to cook-cum-helpers etc. The data entered into MDM-MIS portal is automatically compiled and all the relevant reports are made available to users at various levels. The portal is continuously updated/maintained as per new requirements from the Department as well as per feedback from end users after requisite approvals.

**3.2 MDM website:** MDM website contains documents related to release of central assistance to the States/UTs; State/UT wise allocation of food grains; best practices followed by States/UTs in implementation of the scheme; documents related to Programme Approval Board meetings; guidelines for implementation of Mid Day Meal scheme; relevant reports on observations of joint review mission, important notifications, circulars, office orders. The user interface of the website is being improvised on the lines of Shagun. Templates of new website have already been submitted to the department as well as the NIC team working on Samagra Shiksha for approval and ensuring compliance to Guidelines of Indian Government Website.

**3.3 Automated Monitoring System (AMS):** The Automated Monitoring System (AMS) is used to report and monitor online, the daily number of meals served at School Level and the reasons, if meals are not served. The data is being collected by States/UTs by different communication modes (like SMS, IVRS, Mobile APPs, Online web applications) and then sent to NIC central server in a predefined format which is shown on the portal being maintained by NIC. Based on the data collected, various drill down dashboard reports are made available for real time monitoring of the scheme at National/State/District/Block level.

In this regard email alerts are also being sent to States/UTs regarding implementation of AMS on daily basis.

**3.4** The status of implementation of various activities related to above three modules approved by PAB-MDM and funds sanctioned **during 2019-20** is given below:

Sr. No.	Component	Activity	Status of the Activity	PAB Approval (Rs. In Lakhs)
1	For redesign of MD M website and interlinking with Samagra Shiksha Website	Development of Content management system and integration	<ul style="list-style-type: none"> <li>Existing website already linked with Samagra Shiksha and Shagun Website</li> <li>Revised template for website already submitted to department and NIC team of Samagra Shiksha</li> </ul>	12.00
		Compliance to GIGW guidelines		
2	AMS, MIS portal and integration with UDISE+	Maintenance of portal (2 manpower for 1 year)	Day to day technical issues related to MIS and AMS being resolved. Various changes being carried out as communicated by Department	24.77
		Aligning master and transaction data with UDISE+ (1 manpower: DBA for 12 months)	School master data of 70 % schools aligned with UDISE+. Remaining data is being aligned and expected to be completed by September, 2020.	8.75
		Hardware		1.18
		Security audit		2.50
		Capacity building/ training modules/ training and orientation for on boarding of States/UTs	User Manual for all the stakeholders (including Step by step activities), has already been prepared and made available on the portal.	1.00
3	SMS Services	SMS Services for : <ol style="list-style-type: none"> <li>AMS</li> <li>National Award to Teachers (NAT)</li> </ol>	SMSs were sent for sharing of vital information on various activities related to AMS, NAT and Pariksha Pe Charcha 2020 etc.	2.36
	<b>Total</b>			52.56*

\* includes NICS administrative charges and GST@18%

4. Details of budget estimates approved and Releases details during the F.Y.2019-20 to NIC/NICSI is given as under:

Sr. No.	Component	Rs. In lakhs
1.	Total amount approved for 2019-20	52.56
2.	Total amount under release for F.Y. 2019-20	39.11

#### **5. NIC's Proposals and PAB-MDM Approvals for 2020-21**

5.1 NIC submitted a proposal with a projected fund requirement of Rs. 24.76 lakhs for 2020-21. The estimates were based on the requirements of existing manpower and additional manpower to be hired from National Informatics Centre Services Inc. (NICSI) at rates approved by NICSI and the hardware and software which would be procured through GeM.

5.2 DE&IT (now MeitY), vide its letters dated 18.06.2014 and 10.02.2015 has designated NICSI, a PSU under its administrative control, to undertake paid Information and Communications Technology (ICT) related projects of various Ministries directly or on behalf of NIC. As per the Standard Operating Procedure (SOP) approved by MeitY, NICSI is mandated to empanel consultants by following procedures which are in compliance with the General Financial Rules (GFR).

5.3 Activities proposed to be carried out by NIC\*, financial proposals and PAB approvals for FY 2020-21 are as follows:

No.	Activity to be undertaken in 2020-21	Proposal for 2020-21 (Rs. In lakh)	PAB Approval for 2020-21 (Rs. In lakh)
1	Maintenance, Enhancement & support Services of MD M-MIS, MDM-AMS Portal <ul style="list-style-type: none"> <li>• Revised template for MDM website already submitted to department and NIC team of Samagra Shiksha.</li> <li>• The website will be developed based on approved template and linked with Samagra Shiksha and Shagun Website after requisite go ahead</li> <li>▪ Resolution of day to day technical issues related to MIS and AMS. Various changes to be carried out as communicated by Department</li> <li>▪ School master data of 70 % schools aligned with UDISE+. Data of remaining schools being aligned and expected to be completed by September, 2020.</li> <li>▪ User Manual for all the stakeholders (including Step by step activities), has already been prepared and made available on the portal and will be continuously updated.</li> </ul>	18.76	18.76
2	SMS Services For notifications for AMS, National Award to Teachers and Pariksha Pe Charcha etc.	6.00	6.00
<b>Total</b>		24.76**	24.76

**\*\* includes NICSI administrative charges @7% and GST@18%**

*\*The projects will be executed through NICSI empaneled Vendors, empaneled for the application, website development and enhancement, consulting services, implementing agencies, cloud support, certifications agency for security and quality in manpower or outsource model. The rate of manpower per man months is based on the currently applicable rates for NICSI empaneled agencies.*

**6.** The budget estimate for 2020-21 is Rs. 24.76 lakhs which includes NICSI administrative charges @7% and Goods & Services Tax(GST) @18%.The funds are to be released in favour of NICSI, New Delhi.

**7.** NIC will follow the procedures for execution of the above projects as governed by office order dated 18<sup>th</sup> June, 2014 and 10<sup>th</sup> February, 2015 of DE & IT (now MeitY). Also NIC to follow SOP dated 26<sup>th</sup> April, 2016 of NICSI for assigning work to Empaneled Consultancy Agencies.

**8.** The requirement of fund for these projects will be met from Professional Services head of account under National Component of Mid Day Meal Scheme.

The meeting ended with vote of thanks to the chair.

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**List of participants**

1. Sh. Amit Khare, Secretary, Department of School Education & Literacy, Ministry of Human Resource Development.
2. Sh. R. C. Meena, Joint Secretary, MDM, Department of School Education & Literacy, Ministry of Human Resource Development.
3. Ms. L. S. Changsan, Joint Secretary, Department of School Education & Literacy, Ministry of Human Resource Development.
4. Sh. G. Vijaya Bhaskar, Director (MDM), Department of School Education & Literacy, Ministry of Human Resource Development.
5. Sh. K. Balasubramanian, Senior Technical Director (Scientist-F), NIC, CGO Complex, Lodhi Road, New Delhi.
6. Sh. Saba Akhtar, Senior Technical Director (Scientist-F), NIC.
7. Sh. Ajay Kumar Gandhi, Under Secretary, MDM, Department of School Education & Literacy, Ministry of Human Resource Development.
8. Sh. Ashwani Kumar, Scientist-C, NIC.
9. Sh. Abhishek Kundu, Sr. System Analyst, NIC Cell, Shastri Bhawan, New Delhi.
10. Sh. Rajat Gupta, Chief Consultant, TSG-MDM, Ed.CIL (I) Ltd.
11. Sh. Sunil Kr. Sinha, Senior Consultant, TSG-MDM, Ed.CIL (I) Ltd.
12. Sh. Dinesh Pradhan, Senior Consultant, TSG-MDM, Ed.CIL (I) Ltd.
13. Sh. Nikunj Sharma, Project Manager, NIC